

DENTAL COUNCIL OF MAURITIUS
Continuous Professional Development (CPD) Regulations 2016

GUIDELINES FOR CPD PROVIDERS

Where an institution, dental association or person wishes to apply for approval to act as CPD provider to conduct approved CPD programs, he shall take notice of the present guidelines and comply with its requirements, as follows:-

1. An Original application form as CPD providers must be filled in, duly signed and submitted to the Dental Council of Mauritius for consideration.
2. Where the Dental Council grants an approval to act as a CPD Provider, the CPD provider shall sign an undertaking that he shall, at all times, comply with the CPD Guidelines. The CPD Guidelines shall be attached to the Undertaking, and the Undertaking shall remain valid for a period of 3 years.
3. The event shall consist of 10 participants or more.
4. CPD courses/lectures shall demonstrate clear goals and learning objectives aimed to be achieved by attendees.
5. CPD programs/events must be submitted for approval at the Dental Council of Mauritius at least **1 month prior to the event** or as soon as same is available.
6. All programs shall specify
 - i. the title of the lecture, aim & objectives to be achieved by attendees.
 - ii. name of speaker;
 - iii. duration of the lecture/workshop/event, (with number and duration of breaks)
 - iv. the venue and;
 - v. any restriction on the number of delegates.
7. (a) **Any commercial sponsorship** or interest of the CPD provider/presenter or facilitator for Courses/lectures must be declared to the Dental Council upon application for approval of the events.

(b) Paragraph 28 of Part II of the Code of Practice provides that, *'a registered person shall not run a shop dispensing prescriptions or selling medicine and dental or surgical appliances.*

(c) No physical or virtual promotion of any product is authorised in the conference room of the lecture being conducted, or the event being held.

(d) The Dental Council may visit or spot check CPD events without prior notice for the purpose of monitoring the approved CPD courses or training programs which are held.

(e) The Dental Council may withdraw its approval in respect of any CPD Provider who fails to comply with the CPD guidelines and cancel the credit points attached to the CPD courses or training programs conducted by such CPD Provider.

8. (a) All approved CPD events/programs shall be advertised on the Dental Council's website, for all attendees' knowledge of points allocated to the event.
 - (b) Attendees must be notified of the CPD provider's guidelines by the CPD Provider while promoting the event.
 - (c) In event of a CPD provider infringing the guidelines, CPD points may not be allocated to that event/program.
9. Any Change in Venue or CPD Programs/Lectures or Speakers, the Dental Council must be informed of the change, at least 2 weeks prior to the event.
 10. The **original** signed attendance sheets must be submitted to the Dental Council **within 2 weeks** following the event by the CPD Provider.
 11. The Dental Council reserves the right to **accept** or **reject** an application as CPD Provider or Event as per the CPD Regulation 2016.