



**DENTAL COUNCIL
OF MAURITIUS**

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Vacancy for Post of Registrar at the Dental Council of Mauritius

Applications are invited from registered dental practitioners who wish to be considered for appointment to the post of **“REGISTRAR OF THE DENTAL COUNCIL OF MAURITIUS”**

Qualifications:

The candidate: -

- (a) should be a fully Registered Dental Practitioner of at least ten years post-registration experience.
- (b) should be of Mauritian nationality.
- (c) should possess strong administrative, managerial and leadership abilities.
- (d) should also possess excellent communication skills, both verbal and written.
- (e) should be computer literate.

NOTE

1. Candidates should not have reached their 65th birthday by 16th November 2023.
2. Candidates should produce written evidence of experience claimed. Applications will not be considered in case of non-submission of written evidence of experience claimed by the closing date.

ROLE AND RESPONSIBILITIES

- (1) As per the Dental Council Act 1999 and its subsequent amendments.

Duties and Functions

- (1) The Registrar shall be responsible for-
 - (a) The proper administration of the Dental Council of Mauritius
 - (b) Executing all decisions of the Council; and
 - (c) Carrying out such duties as may be assigned to him by the Council.

- (2) To represent the Council in his official capacity in Courts of Law and Dental Disciplinary Committee whenever required and in other official meetings/functions as and when delegated by the Councils.

- (3) To act as Secretary to the Postgraduate Education Board for Dental Specialists.

- (4) To be the Secretary to the Council and to be responsible for all applications for registration as may be decided by the Dental Council.

- (5) Any other cognate duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Registrar in the roles ascribed to him as per the Council's decision and the Dental Council Act.

Terms and Conditions of Employment

The appointment will be on an initial contractual basis for a period of 2 years (renewable thereafter subject to Council's approval). It is understood that the post of Registrar is a fulltime job, and the Registrar will not be allowed to engage in any sort of other remunerative job and his time will be at the disposal of Council as and when required.

Salaries and other benefits

- **Salary** – an all-inclusive flat salary of Rs 50,000 plus compensation at approved rates.
- **Traveling allowance** - a monthly travelling allowance of Rs15, 000.

- **Gratuity** - a gratuity at the rate of 2 months salary in lieu of pensions payable on completion of *12 months' satisfactory service*.
- **Leave**
Employees on contract shall be eligible for a combination of casual/vacation leave called annual leave at the rate of 21 working days per calendar year as from the second year of contract and shall be eligible to 21 working days sick leave for every calendar year as from the second year of contract.

Mode of Application

Qualified candidates should send their application along with full CV; photocopies of all certificates and evidence of experiences claimed together with a ***recent passport size photo***.

Applications should reach the Chairman, Dental Council of Mauritius, Mangalkhan, Floreal Road, Floreal **not later than 15.00 Hours on November 16, 2023** by **registered post**.

Note:

The Dental Council reserves the right to convene only the best qualified candidates for interview as well as the right not to make any appointment following this advertisement.

Dental Council of Mauritius
Office 8, First Floor,
Nouvelle Usine, Mangalkhan,
FLOREAL
06.11.2023